

# Webmastering the Easy Way

Utilize hosting on 1 and 1.com

- The UCHUG web site is hosted on servers at a company called “1 and 1”. It is at <http://www.1and1.com> .
- 1 and 1 is inexpensive and provides excellent service. There are many tools to help you with webmastering.
- Hosted sites include domain name registration and email accounts.
- When you sign up with 1 and 1 the system is automated and you will be ready to get started the same day (usually within minutes).
- House keeping administration is through a 1 and 1 admin console.

- 1 and 1 has a trial setup to kick the tires on their on line web site building tool.
- Open your browser of choice and go to <http://www.1and1.com> .
- Click on Web Hosting on the tabs.




- Click on Microsoft Hosting.

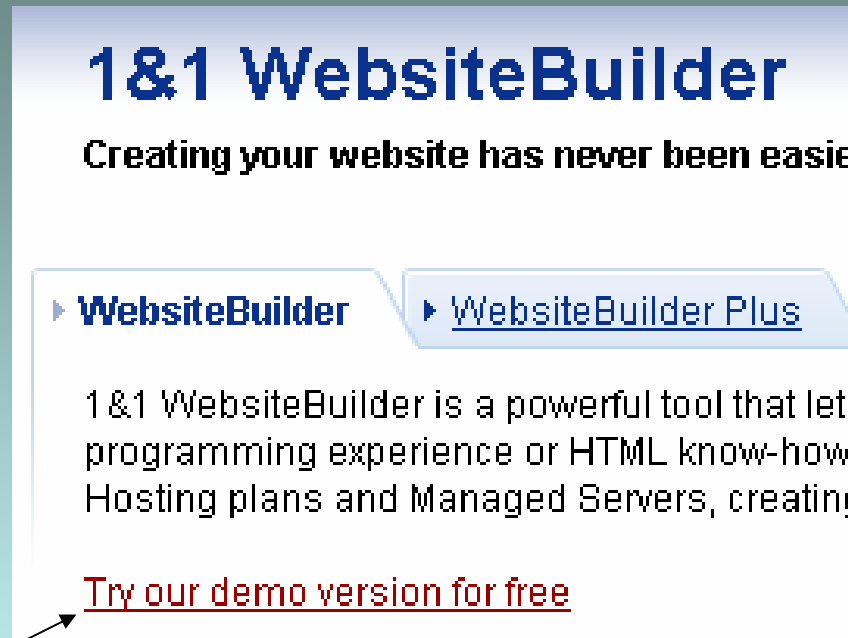


The screenshot shows the 1&1 website interface. At the top left is the 1&1 logo, followed by the text "THE WORLD'S #1 WEB HOST" and a "CUST" link. A navigation bar contains "HOME", "DOMAINS", "MAIL", "WEB HOSTING" (highlighted in red), "VPS", "SERVERS", and "ESHOP". Below this is a sub-navigation bar with "Linux Hosting" (highlighted in red) and "Microsoft Hosting" (highlighted in blue). A left sidebar lists: "Linux Hosting", "Microsoft Hosting", "All About Domains", "Service & Support", "90-Day Guarantee", "First Website", and "International Customers". The main content area features a banner for "1&1 Linux Hosting" with the text "Features and flexibility at super-affordable prices" and a yellow "Offer Extended" button. A black arrow points from the "Microsoft Hosting" tab to the banner area.

- Go down the page to Site Building Tools and click on 1 & 1 WebsiteBuilder.

 <b>Site-Building Tools</b>		
<b><u>1&amp;1 WebsiteBuilder</u></b> User friendly tool to create a professional-looking website in minutes	✓	
<b><u>Active Server Pages (ASP)</u></b>	✓	
<b><u>ASP.net 2.0/.NET Framework</u></b>	—	
<b><u>DynamicSiteCreator</u></b> Add flash animation to your website	—	
<b><u>4 &amp; 4 Photo Gallery</u></b>		

- Click “Try our demo version for free”.



**1&1 WebsiteBuilder**  
Creating your website has never been easier

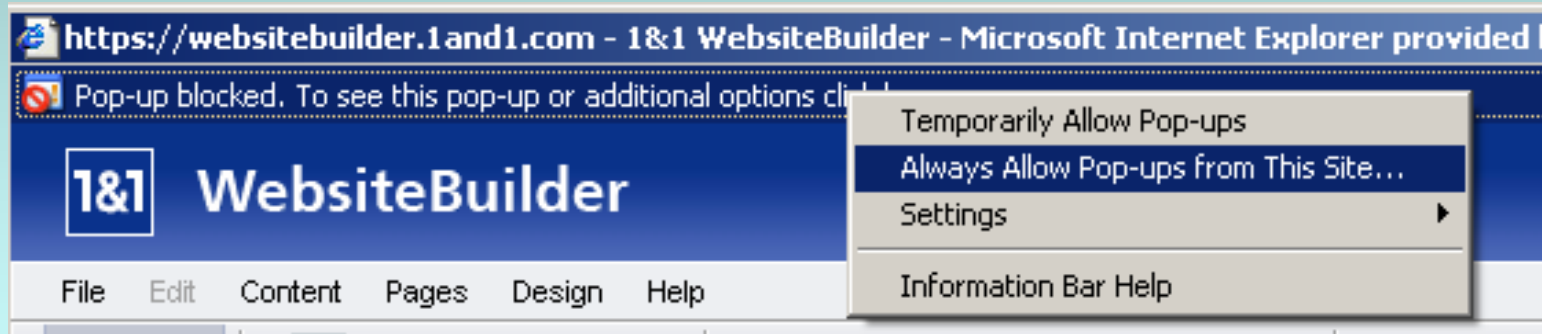
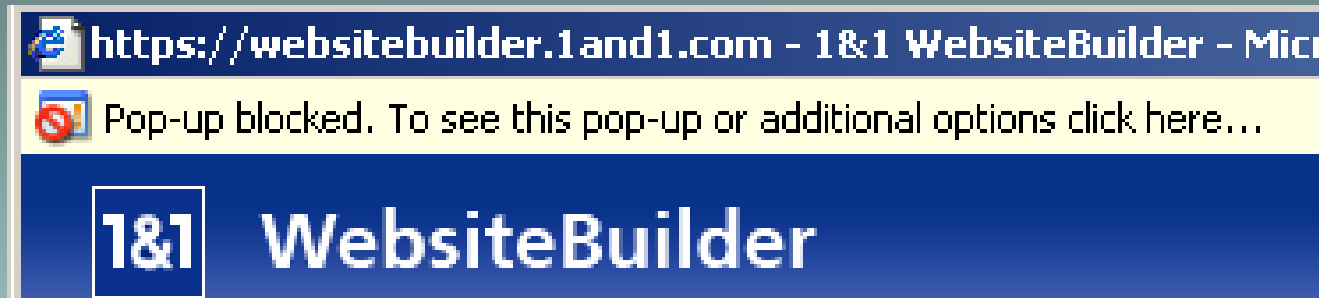
▶ **WebsiteBuilder**   ▶ [WebsiteBuilder Plus](#)

1&1 WebsiteBuilder is a powerful tool that lets you create a website without programming experience or HTML know-how. Includes everything you need: Hosting plans and Managed Servers, creating

[Try our demo version for free](#)

An arrow points from the bottom left of the slide to the "Try our demo version for free" link.

- If asked by your browser, allow popups.



- You will see a three step process. First you will set your Title, Slogan (if you have one) and Footer for your pages.

https://websitebuilder.1and1.com/xml/wfxdirect/qod;jsessionid=71E796FE102B3FEDB0146...

## Website Settings Wizard - Step 1 of 3: Home Page Settings

Help

Welcome to WebsiteBuilder!  
Use the wizard to set up the basics of your website. In just 3 steps, you will be ready to add your text to your website.

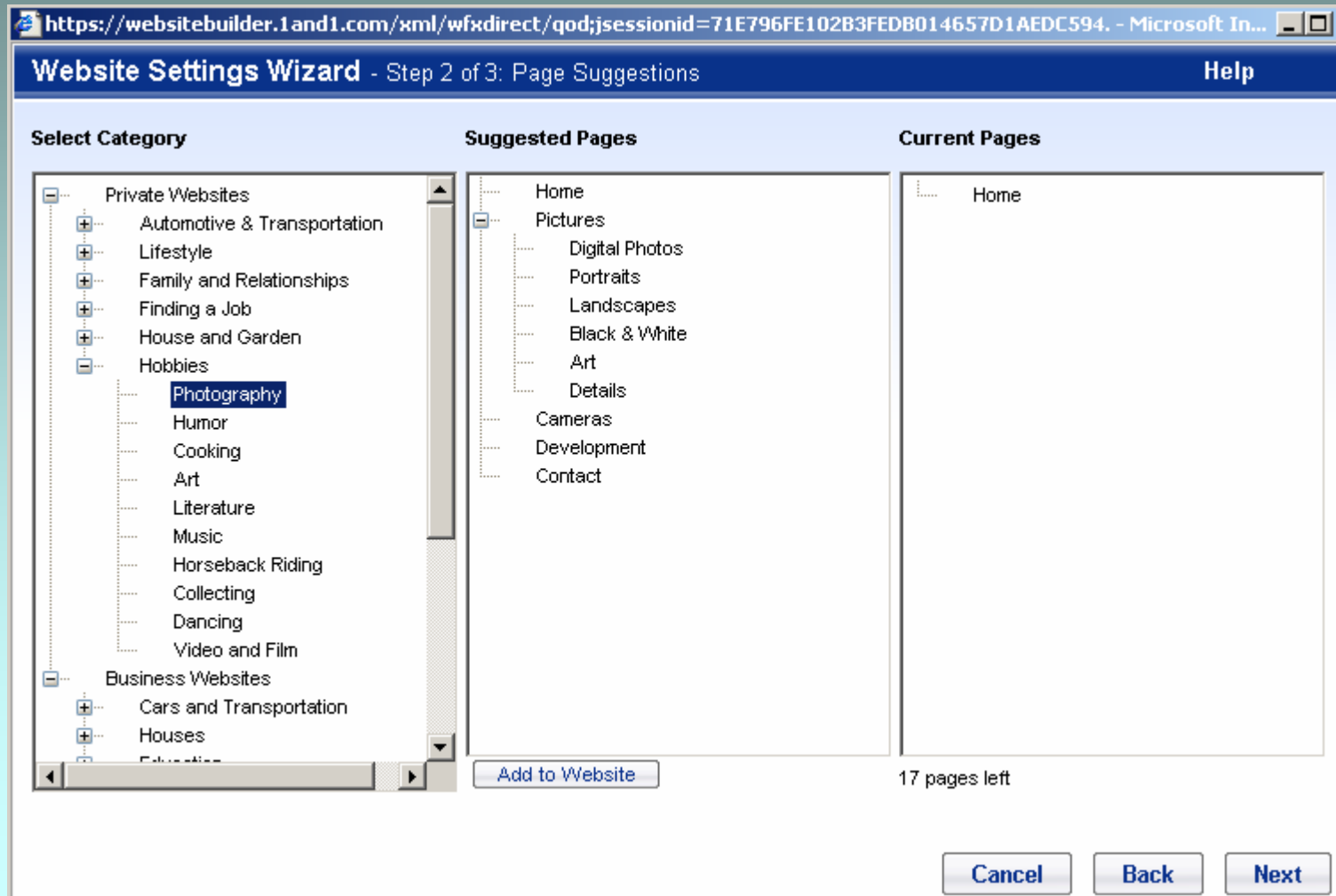
### Website Title, Slogan, and Footer

Give your website a title that will be used in the browser bar.  
Also you can include a slogan and a footer that will be added to website and shown on every page.

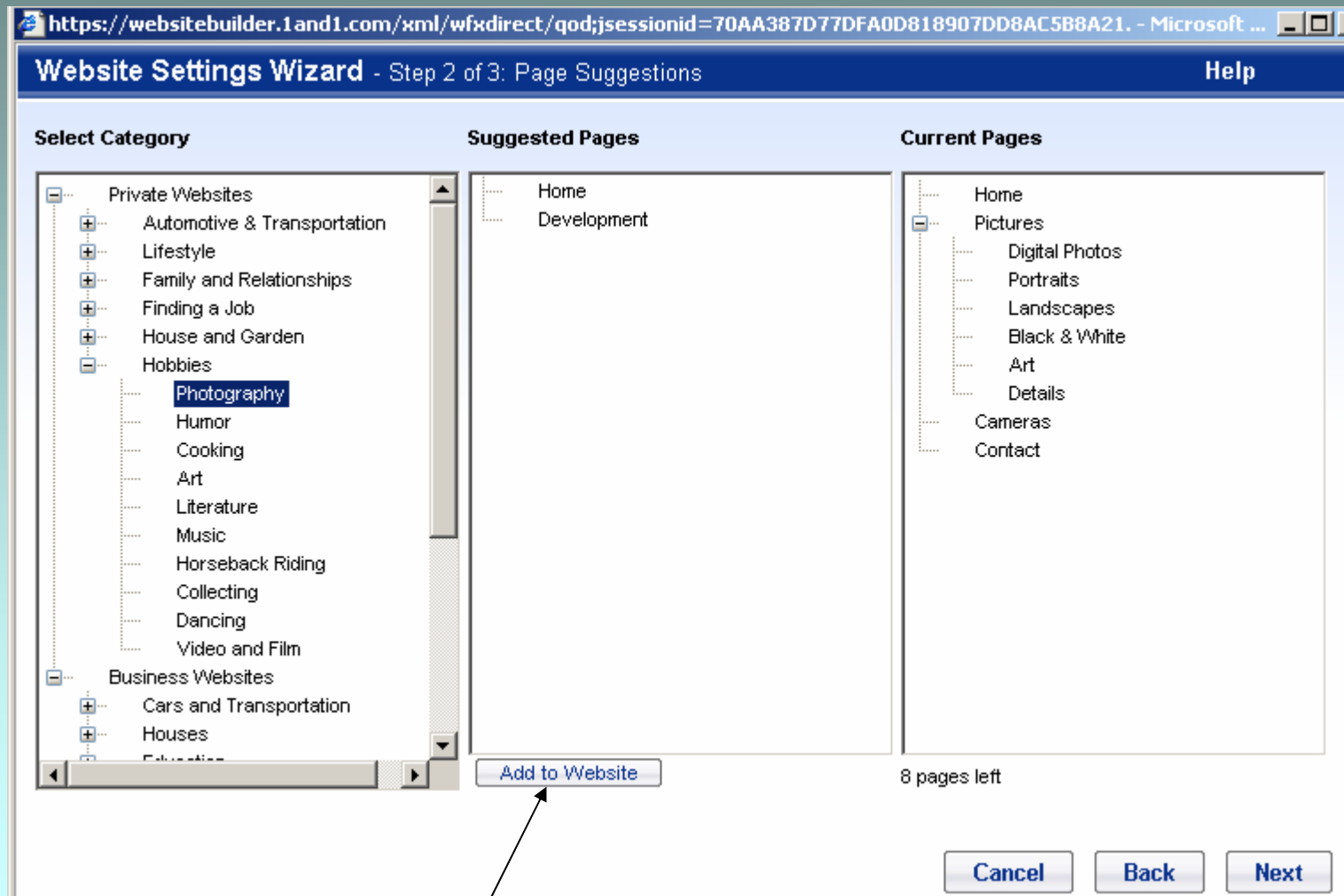
<b>Browser title</b>	<input type="text" value="Under the Computer Hood Users Group"/>
<b>Slogan</b>	<input type="text" value="All levels of computer users welcome."/>
<b>Footer</b>	<input type="text" value="Created with 1&amp;1 WebsiteBuilder"/>

These settings can be changed as often as you like.

- Select a category for the site. Categories will help set up menu structures. You can modify the menu structures at a later time.



- Select the pages you want on your site and click the “Add to Website” button.




- Now you will be selecting the page template for all the pages on your web site (style and color key). The magnifying glass will let you zoom in for a closer look.

https://websitebuilder.1and1.com - Website Settings Wizard, Step 3 of 3, Design Template - Microsoft Internet Explorer provided













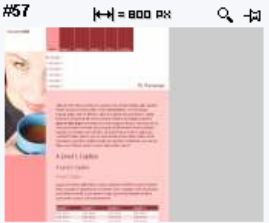
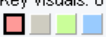

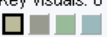




### Website Settings Wizard, Step 3 of 3, Design Template

**Search filters** Filter settings restrict the layout search to specific categories.

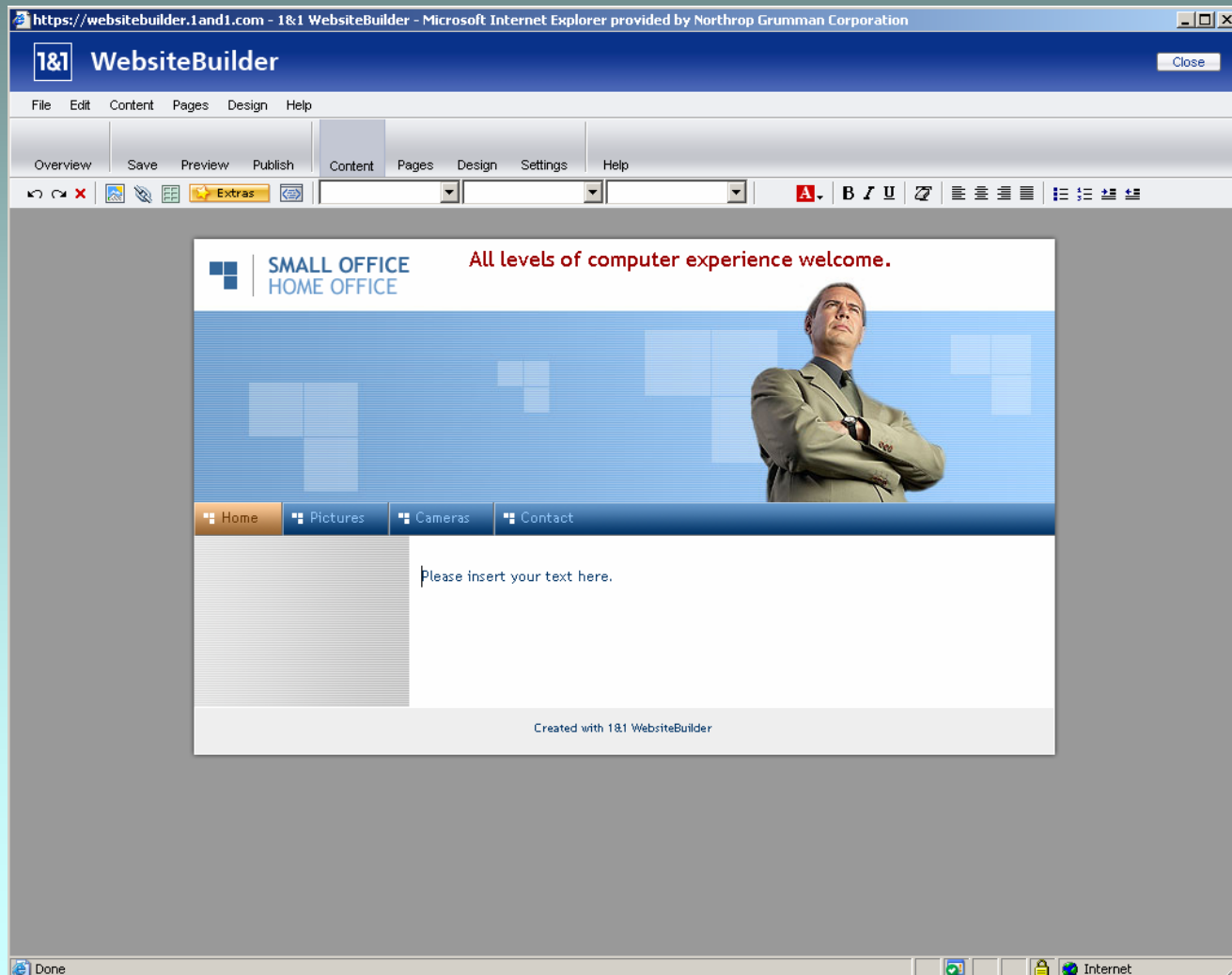
Filter by **Layout width**  and **Category**

Filter by **Color**  All  

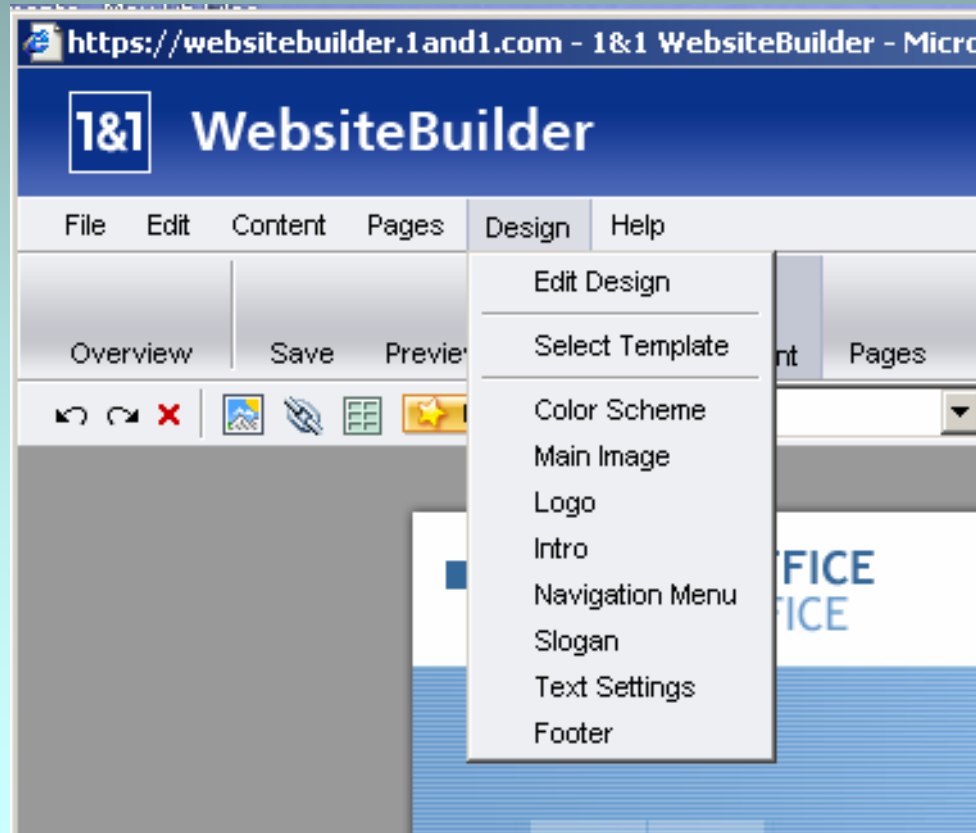
Layouts 51-60 of 145 matching your filter criteria Watchlist: 0 Layouts

 <p>Key visuals: 15</p> 	 <p>Key visuals: 9</p> 	 <p>Key visuals: 8</p> 	 <p>Key visuals: 8</p> 	 <p>Key visuals: 8</p> 
 <p>Key visuals: 8</p> 	 <p>Key visuals: 8</p> 	 <p>Key visuals: 8</p> 	 <p>Key visuals: 8</p> 	 <p>Key visuals: 8</p> 

- The pages are now ready for you to customize in the WebsiteBuilder editor. You can copy and paste in text or type it in directly. You can turn text into hyperlinks to other pages or sites. If you don't like something, simply change it.



- Clicking on the top menu items will give you a feeling for what each menu controls. Under Design you can add logos, photos and change any attribute. Even use a different template.



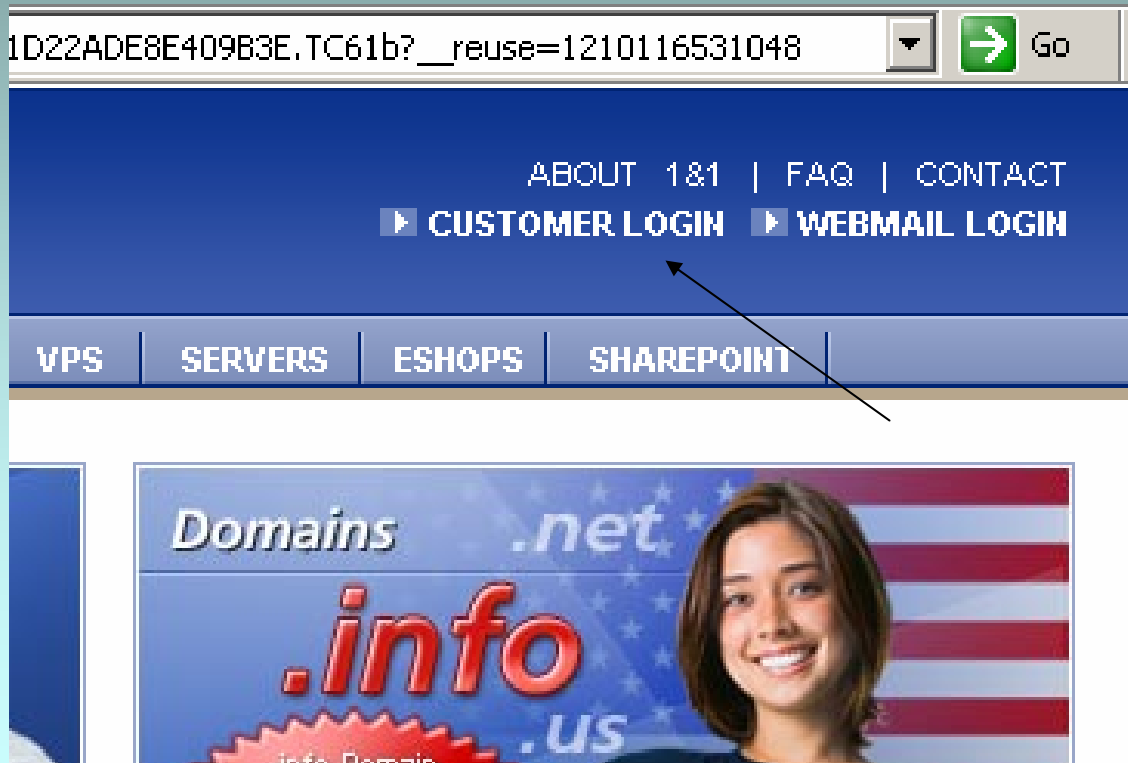
- Once you have customized your pages you can use Preview to see them as they would appear in a browser.



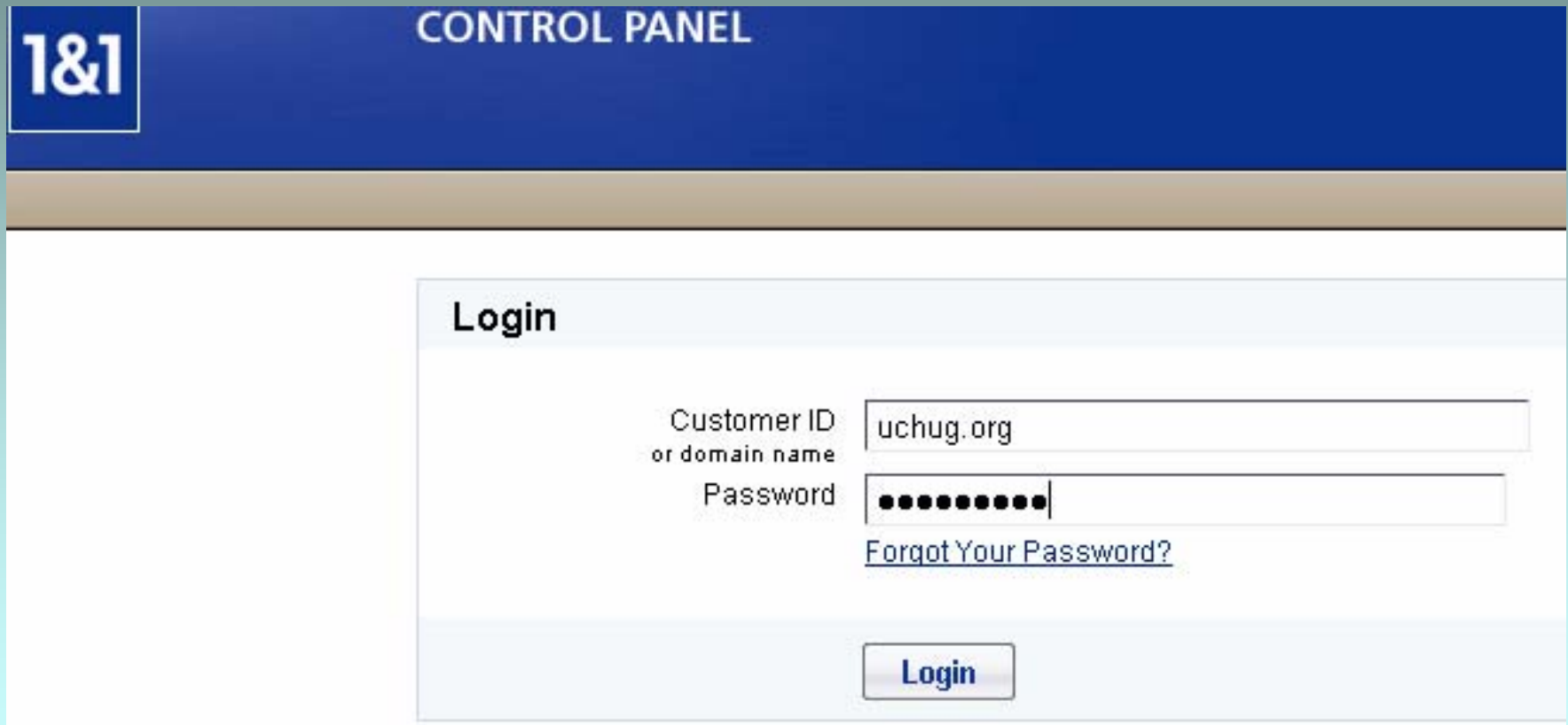
- The final steps will be to Save and Publish the site. This saves your pages on the 1 and 1 servers and makes them available for internet access. (In the trial version you will not be able to save and publish.)
- Here is also where you bring up your last saved version for making changes at a later time.



- Once you sign up for hosting with 1 and 1 you will use their administration panel.
- Log on to <http://www.1and1.com> and click on Customer Logon at the top right.



- Log on with your Customer ID or domain name and a password you have set up.



The image shows a screenshot of the 1&1 Control Panel login interface. At the top, there is a dark blue header with the 1&1 logo on the left and the text "CONTROL PANEL" in white on the right. Below the header is a light blue horizontal bar. The main content area is white and contains a "Login" section. This section has a title "Login" in bold black text. Below the title are two input fields: the first is labeled "Customer ID or domain name" and contains the text "uchug.org"; the second is labeled "Password" and contains ten black dots. Below the password field is a blue underlined link that says "Forgot Your Password?". At the bottom of the login section is a blue button with the text "Login" in white.

**1&1** CONTROL PANEL

**Login**

Customer ID or domain name

Password

[Forgot Your Password?](#)

**Login**

- The Administration Control Panel is where you control all aspects of the web site.

The screenshot displays the 1&1 Administration Control Panel. At the top, there is a blue header with the 1&1 logo on the left, the text "CONTROL PANEL" in the center, and "Custom Control Package" on the right. Below the header, there are two tabs: "ACCOUNT" and "ADMINISTRATION", with "ADMINISTRATION" being the active tab. The main content area shows the selected package as "1&1 MS Home Package".

**Go Directly To**

- Manage Domains
- FTP Access
- Website Statistics
- Package Usage
- Show E-mail Settings
- Affiliate Program

**Help (FAQs) & Contact**

- Video Tours
- 1&1 Microsoft Hosting (PDF 1 MB) Manuals

**Basic Settings**

- Domains
- E-mail
- FTP Account

**Communication Tools**

- EasyRSS
- Chat
- WebMail

**Website Applications**

- WebsiteBuilder
- Photo Gallery
- DynamicSiteCreator
- WebStatistics
- Dynamic Content Catalog
- Graphic Archive

- Clicking on Email is where you would set up email accounts for yourself and users. The email accounts will all end in @yourdomainname.

The screenshot shows a webmail administration interface. At the top, there are two tabs: 'ACCOUNT' and 'ADMINISTRATION'. To the right of these tabs is a red 'ORDER' button with a shopping cart icon. Below the tabs is the 'E-mail Overview' section, which includes a description: 'Create, edit, and delete e-mail addresses and e-mail forwarding. Use virus protection and filter spam.' Below this description, it says 'Mailboxes:  24 of 1200 created.' To the right of this text are navigation icons for back, forward, and a calendar icon. Below the navigation icons is a toolbar with buttons for 'New', 'Settings', 'Delete', 'Virus Protection', '1&1 Anti-SPAM', and 'WebMail'. Below the toolbar is a table with the following columns: 'Address/Mailbox name', 'Mailbox/Forward', and several icons for actions like help, up, down, and delete. The table contains one row with the email address '1editor101@uchug.org' and the text 'Mailbox: [Open with WebMail](#)'. There are green checkmarks under the 'Virus Protection' and '1&1 Anti-SPAM' columns for this mailbox.

Address/Mailbox name	Mailbox/Forward	?	?	?	?	?
<input type="checkbox"/> <a href="mailto:1editor101@uchug.org">1editor101@uchug.org</a>	Mailbox: <a href="#">Open with WebMail</a>	✓	✓			

- The Account panel is for items pertaining to your 1 and 1 account.

The screenshot displays the 'ACCOUNT' section of the 1&1 Control Panel. At the top, there are two tabs: 'ACCOUNT' and 'ADMINISTRATION'. Below the tabs, a welcome message reads: 'Hello **Bob Woods**. Welcome to the 1&1 Control Panel.'

The main content area is divided into several sections:

- Go Directly To:** A vertical list of links with a scrollbar: User Data, Billing, Managing Password, Set up Expense Notifier, Affiliate Program Banners, and Show Affiliate Program Statistics.
- Help (FAQs) & Contact:** A link with a question mark icon.
- Manuals:** A link.
- User Settings:** A section containing six links with icons: User Data (person icon), Password (password field icon), Payment Method (credit card icon), Newsletter Settings (envelope icon), Vouchers (dollar sign icon), and Messages (envelope icon).
- Billing:** A section containing three links with icons: Billing Overview (calculator icon), Expense Tracker (coins icon), and Expense Notifier (warning sign icon).
- Affiliate Program:** A section containing four links with icons: Program Information (document icon), Link & Banners (arrow icon), Statistics (magnifying glass icon), and Tell A Friend (speech bubble icon).

- There are quite a few plans and cost levels for web hosting on 1 and 1. Look around and determine what your needs are to start.
- The 1 and 1 control panel makes it easy to add features without having to start from scratch so you should not out grow your needs.