

Slide presentation

Introduction to Thunderbird Email Client from Mozilla

**presentation for UCHUG,
General Meeting, January 4, 2012**

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Thunderbird

Thunderbird is one of the best of the alternative email clients. Thunderbird is also one of the more stable email clients available

- It benefits from the strength of Firefox
- provides plenty of add-ons
- includes a great migration assistant
- lets you manage multiple POP and IMAP email accounts and reads RSS feeds.
- offers a powerful address book
- makes use of an attachment reminder
- has plenty of built in security features
- it's cross platform compatible
- it has a user-friendly tabbed interface
- Views, tags, filters, fast search and smart folders help you manage mail
- lets you reads RSS feeds like streams of email with filters, search and labeling

Features

- A self-learning [junk mail filter](#) can scan spam in Mozilla Thunderbird, which can detect scam messages as well.
- Mail views, free-form [message tags](#) and flexible filters let you organize and prioritize good mail easily.
- Mozilla Thunderbird [finds messages fast](#) and lets you filter results comfortably by date, contact and more.
- Searches can be [saved to virtual folders](#) that automatically aggregate relevant mail in Thunderbird.
- S/MIME support lets you encrypt and sign mail in Mozilla Thunderbird (with an [OpenPGP plug-in](#) available as well).
- You can run Mozilla Thunderbird from a removable medium such as a USB stick.
- Many [extensions](#) more allow Mozilla Thunderbird to expand its feature set (with a calendar, for example) or improve usability.
- Mozilla Thunderbird supports Windows 2000/XP/Vista/7, Mac OS X 10.5/6 and Linux.

Thunderbird 8.0 released on November 9, 2011 has the following changes:

- Add-ons installed by third party programs are [now disabled by default](#)
- Added a one-time [add-on selection dialog](#) to manage previously installed add-ons
- Improved accessibility of the attachment lists

Thunderbird 9.0 was released December 23, 2011

Installation and migration

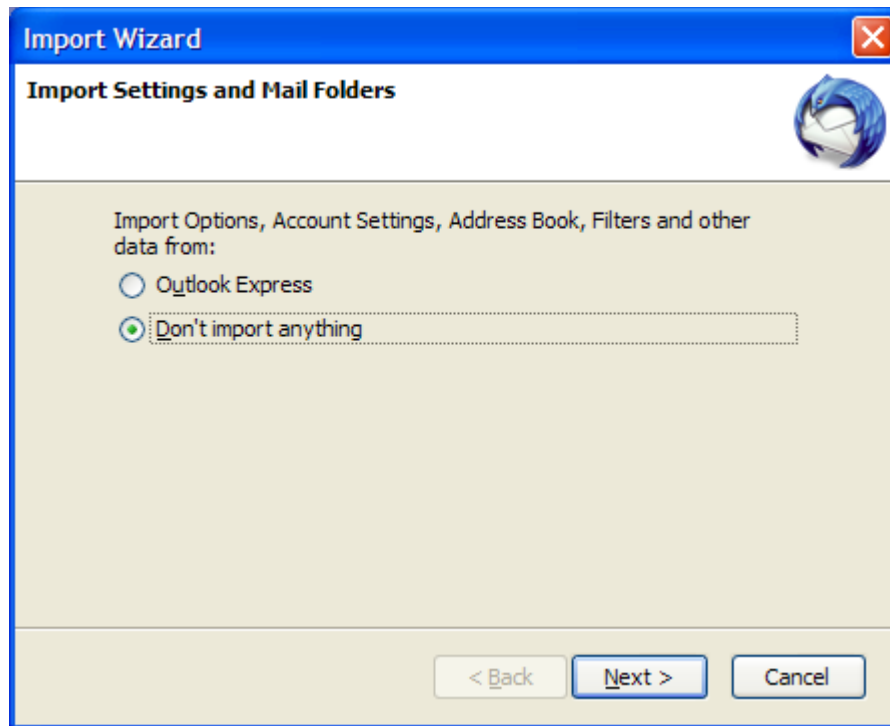
I recommend you go to www.getthunderbird.com and follow the process described there. *It is a very standard installation process.*

BUT

Before your install you may want to go through a few of the tutorial movies at ezineMark.com (See list at end of this guid)

After you install the program, you are presented the Import Wizard which will create your first email account. More accounts can be added later.

I have no Outlook accounts to import.....



Email



Read messages



Write a new message



Mail Account Setup

New



Feed



Account



Create a new account

Advanced Features

Mail Account Setup

Your name: Your name, as shown to others

Email address:

Password:

Remember password

Mail Account Setup

Your name: Your name, as shown to others

Email address:

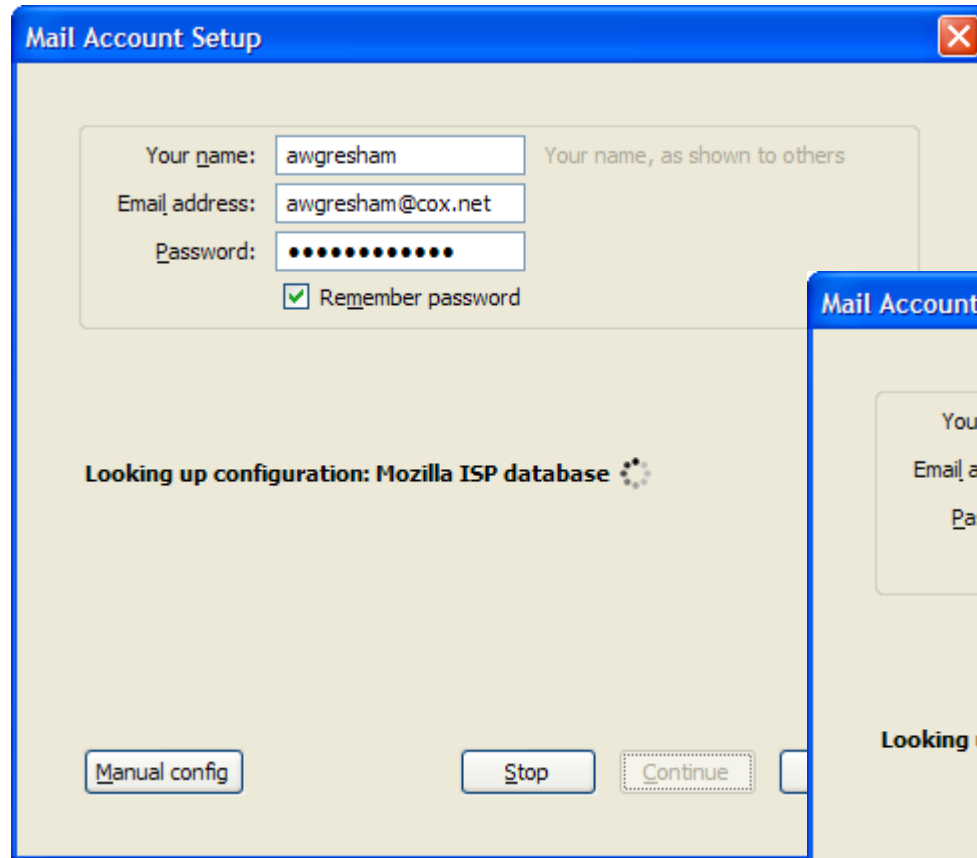
Password:

Remember password

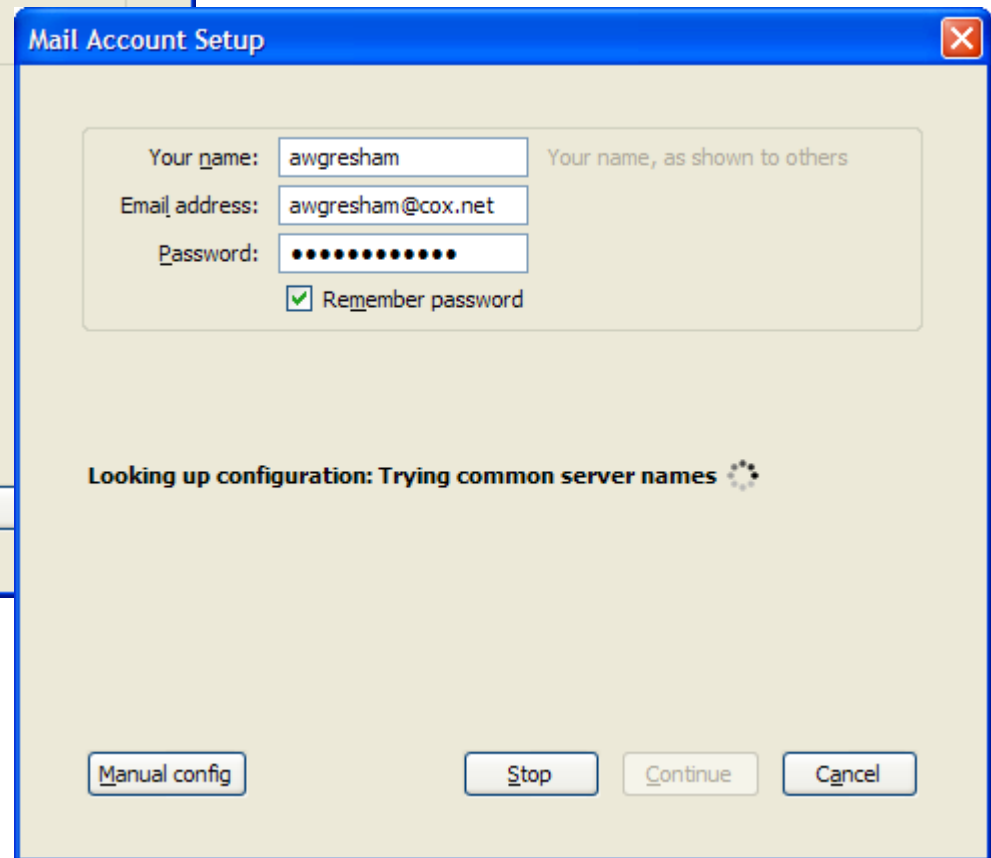
The account manager opens, and opens a “Create a new account” window.

Insert your name (just the screen name that others will see) and the actual email **address@something**. And your password.

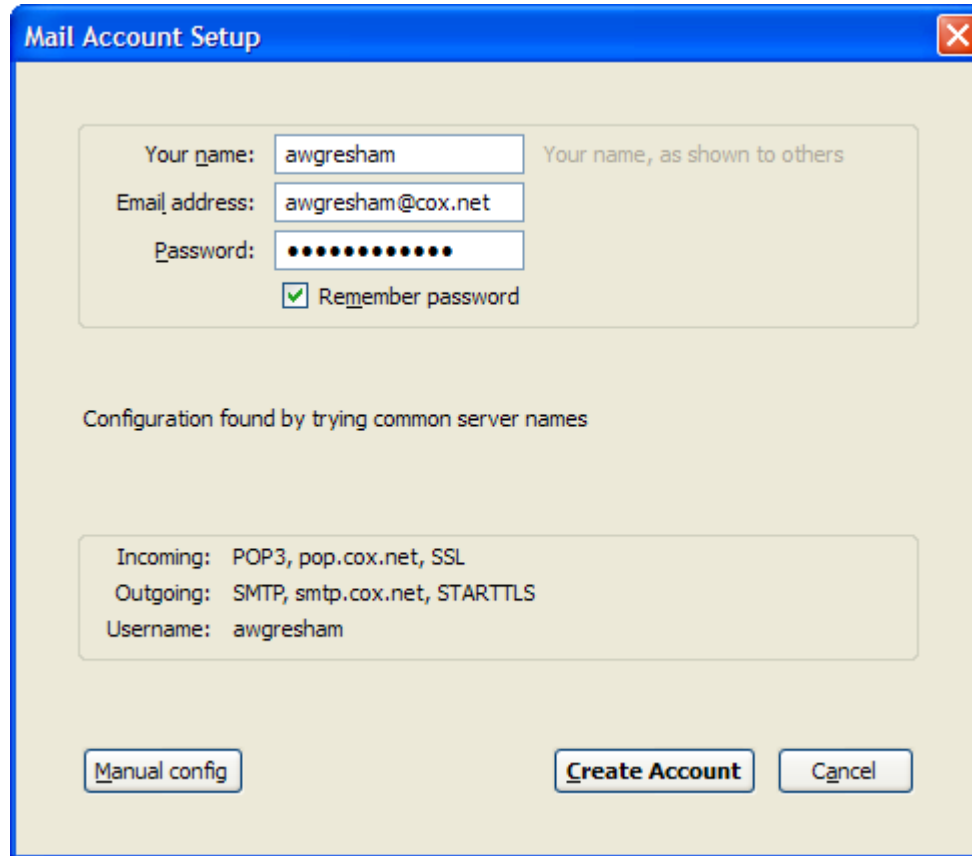
The wizard then searches Mozilla's ISP database for a possible match, and when found



it gets the server information it needs to access your account.



It found the server for my email account, as a POP account, with outgoing mail on an SMTP. Now click the Create Account to build the folders and structures needed to put this account on your computer. (Or click Manual config if it was not found or you need to make changes.)



The image shows a 'Mail Account Setup' dialog box with a blue title bar and a close button in the top right corner. The main area is light beige and contains several input fields and a checkbox. The 'Your name' field contains 'awgresham' with a tooltip 'Your name, as shown to others'. The 'Email address' field contains 'awgresham@cox.net'. The 'Password' field is filled with 12 black dots. Below the password field is a checked checkbox labeled 'Remember password'. In the center, the text 'Configuration found by trying common server names' is displayed. At the bottom, there are three buttons: 'Manual config', 'Create Account', and 'Cancel'. A separate box at the bottom left lists the configuration details: 'Incoming: POP3, pop.cox.net, SSL', 'Outgoing: SMTP, smtp.cox.net, STARTTLS', and 'Username: awgresham'.

Mail Account Setup

Your name: awgresham Your name, as shown to others

Email address: awgresham@cox.net

Password: ●●●●●●●●●●●●

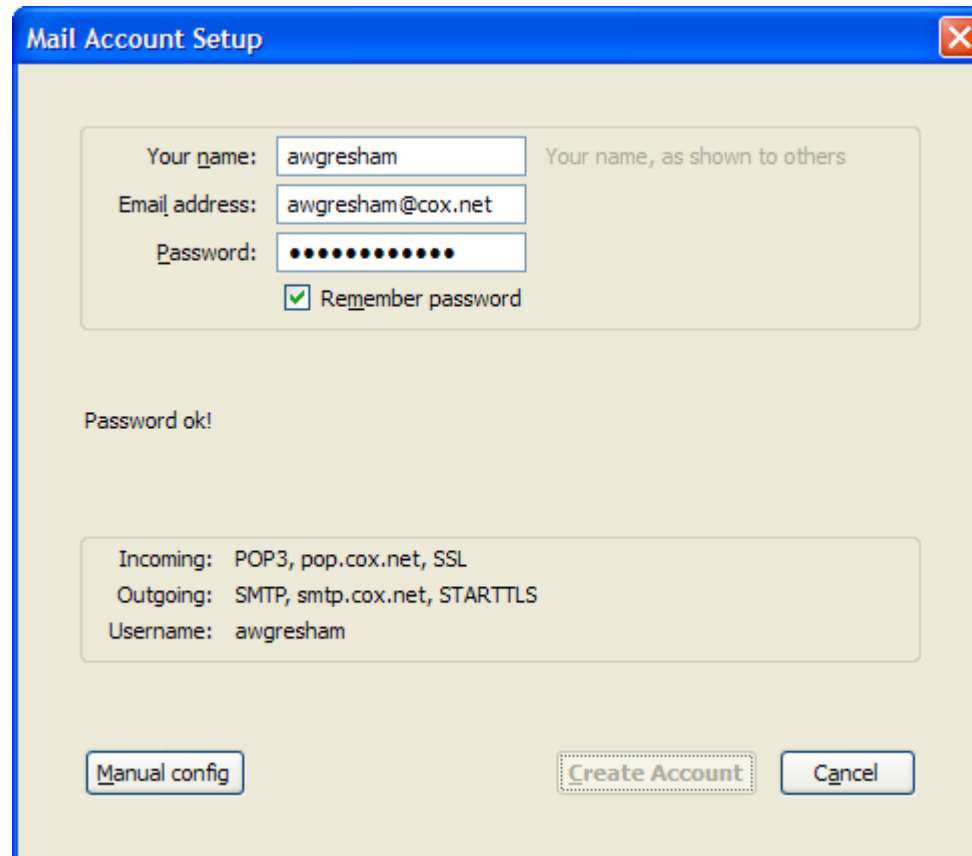
Remember password

Configuration found by trying common server names

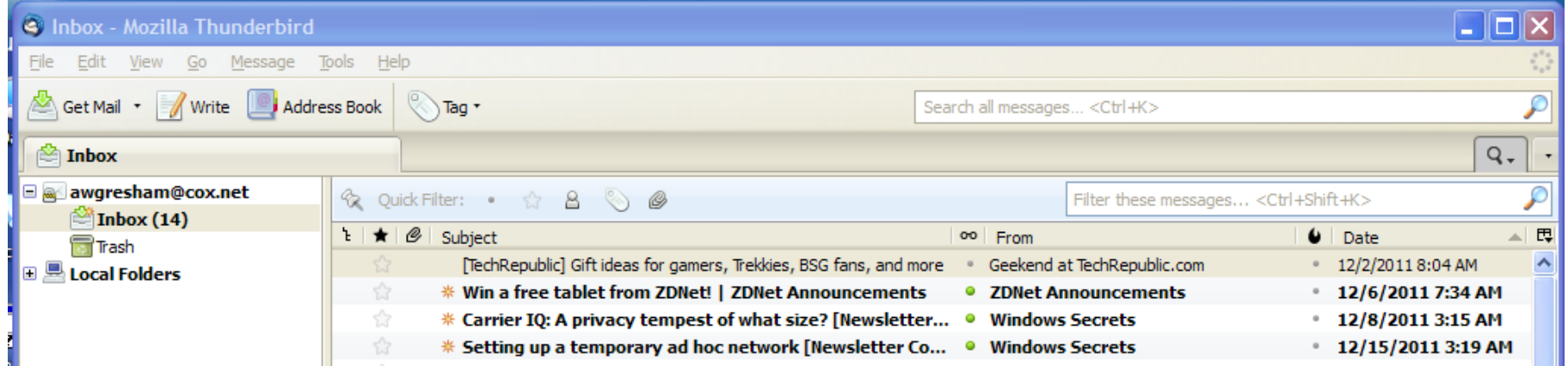
Incoming: POP3, pop.cox.net, SSL
Outgoing: SMTP, smtp.cox.net, STARTTLS
Username: awgresham

Manual config Create Account Cancel

The password was correct, so it moves on.

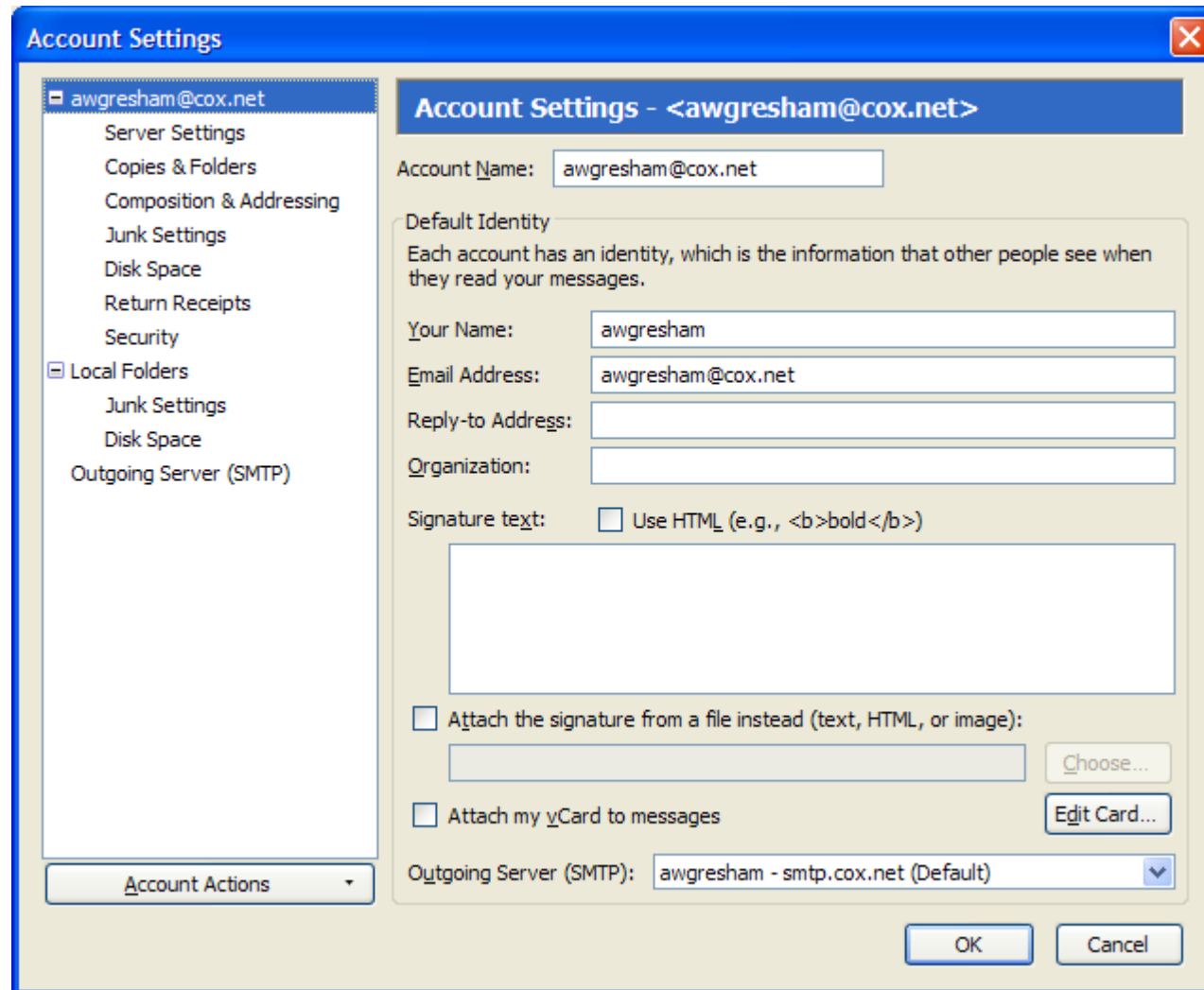


And now it opens up the normal interface, with one account displayed! And immediately begins downloading your current unread mail.

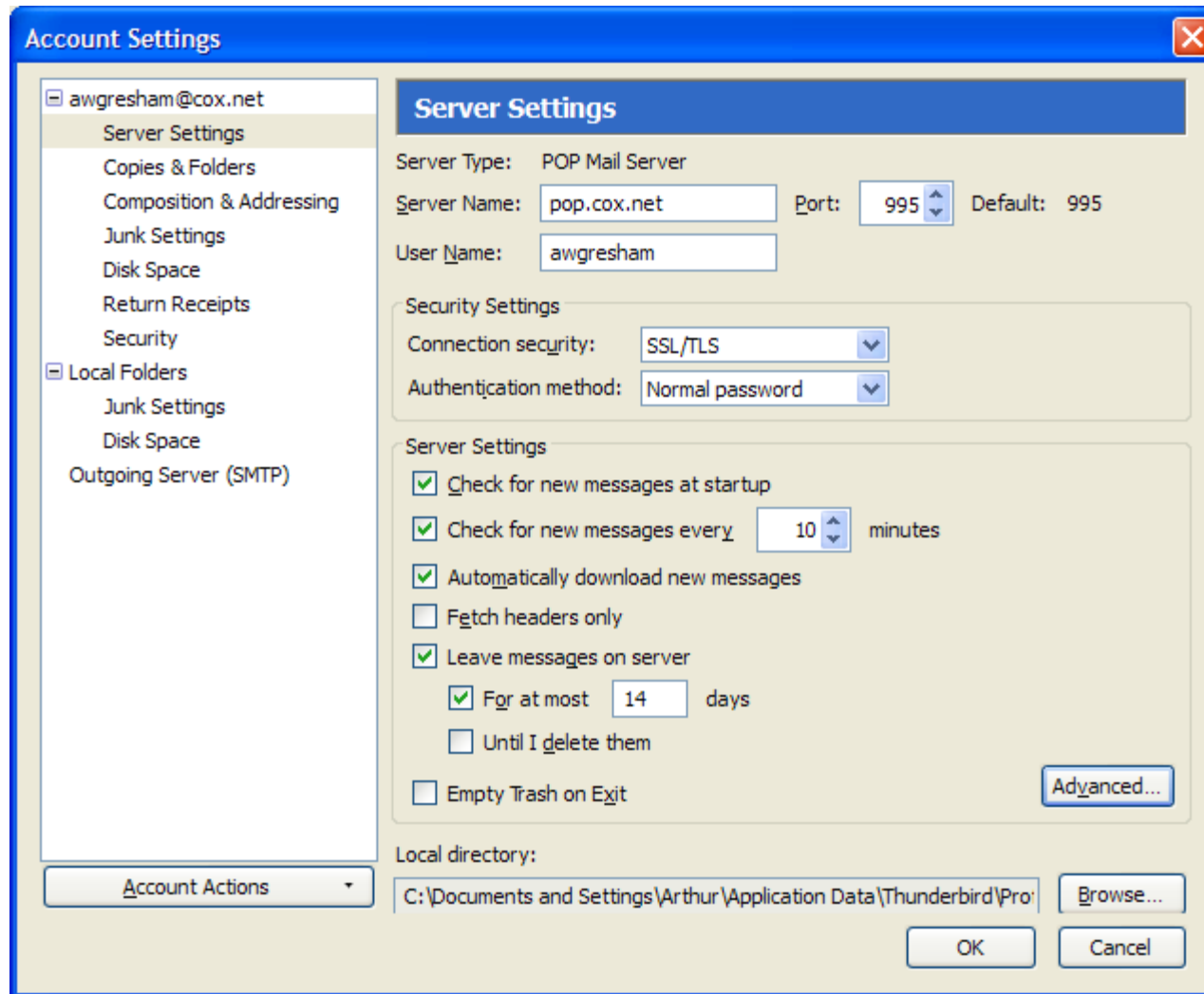


Next you might want to look at the settings for this account, and may also need to add others. To do this click on the account name, or on the Local Folders in the left box (or on the menu Tools, Account Settings).

On the Account Settings (for this or any other new accounts) you can see and edit the settings for what is accessed, how it looks. Etc.

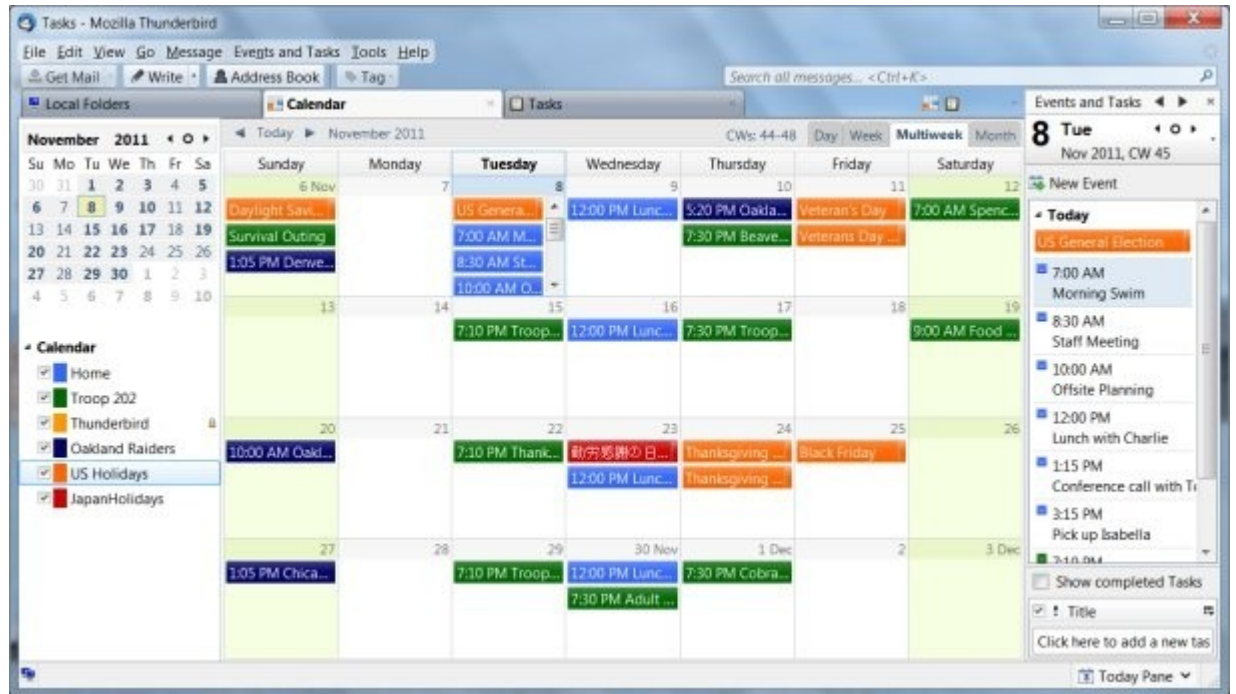


Be sure you check the settings on the “Server Settings”, especially the “Leave messages on server for.....” settings. I like to leave my messages on the server for 2 to 3 weeks, so that if I need to access them through the web-mail from that provider those recent messages will still be there.



We will look at this screen live in a moment, but first one other feature to mention.

The calendar. It is called Lightning, and is an add-on. I also use the Google calendar, and this interface can be synchronized so that I can see the calendar and any changes from either my email, or any browser anywhere I am.



Info and download at

<http://www.mozilla.org/projects/calendar/lightning/>

Review info from zdnet

<http://www.zdnet.co.uk/news/desktop-apps/2011/11/09/thunderbird-8-lands-with-lightning-calendar-40094379/>

To sync Lightning with your google calendar search addons for the
“Provider for Google Calendar”

Now, we will switch to the live application, and review

- the window screens,
- the structure of the folders,
- the account settings for a couple of POP accounts
 - and an IMAP account

and take your questions.

Ezine videos:

<http://video.ezinemark.com/beginner-s-guide-to-thunderbird-1-overview-of-mozilla-thunderbird-42ef5b7e214.html>

<http://www.5min.com/Video/Beginners-Guide-to-Thunderbird---2---Setting-up-an-email-account-210074602>

<http://www.5min.com/Video/Beginners-Guide-to-Thunderbird---3---Tagging-Email-in-Thunderbird-210074629>

<http://www.5min.com/Video/Beginners-Guide-to-Email-with-Thunderbird-4-Folder-Views-210702076>

<http://www.5min.com/Video/Beginners-Guide-to-Thunderbird---5---Power-Searching-in-Thunderbird-211176486>

<http://video.ezinemark.com/beginner-s-guide-to-thunderbird-6-importing-contacts-to-thunderbird-42ef817e474.html>

<http://video.ezinemark.com/beginner-s-guide-to-thunderbird-7-managing-junk-mail-in-thunderbird-42f0ac3f720.html>

<http://www.5min.com/Video/Beginners-Guide-to-Thunderbird---8---Filtering-e-mail-in-Thunderbird-213948398>

<http://video.ezinemark.com/beginner-s-guide-to-thunderbird-9-privacy-settings-in-thunderbird-42f0b67f7c4.html>

<http://www.5min.com/Video/Beginners-Guide-to-Thunderbird---10---Add-ons-to-Enhance-Thunderbird-214800915>